

## **SBDM Minutes October 13, 2005**

### **Reading and Approval of Minutes**

Mendy Mills, acting chairperson, called the meeting to order at 4:00 p.m. Council members present were Margaret Baxter, Rosalee Edwards, Sherry Short, Charles Elliot, Leslie Stapp, Paula Kopaz, Jennifer Green and Jay Jones. Allison Jacobs, acting secretary, recorded the minutes. Also present were Robert Curtis, Annie Homan, and Rose Skepple.

### Approval of Agenda and Minutes

Date of the meeting was amended from October 15 to October 13. Leslie Stapp moved that the minutes be approved and Charles Elliott seconded. The motion was approved by consensus.

### MPO Report

Dr. Charles Elliot reported that

- Innisbrook Fundraiser had concluded and orders were being processed.
- MPO had approved funding requests for a portable lighting system for the auditorium and a security camera system for use in the school.
- MS Academic Awards ceremony is scheduled for Oct. 20; HS Academic Awards Banquet will be in November (date yet to be established).
- MPO provided refreshments for MS and HS open houses. There was some confusion about the hours of the MS open house. There is a need to clarify to parents that this is a structured event with a set time schedule and that parents need to arrive by 7:00 to participate in the activities.

### Old Business

#### 1. Hiring

Middle School Guidance Counselor – Carol Parrett has been hired; will begin work on Monday, October 17.

Additional Special Education Position Being Created – Approved to hire; will work with both middle and high school students. Interviews will be held on Monday, October 17.

#### 2. Proposed Field Trip Policy Committee

a. Still a working document, not approved by committee. Council members need to read draft and send feedback to Debbie Brown ASAP. Work will continue.

b. Mrs. Stapp expressed concern about safety of buses being used for out of town trips. Mrs. Skepple reported that the administration is looking at the possibility of purchasing a new bus or vans.

- c. Concern was also expressed about the lack of drivers for field trips. Mrs. Skepple reported that this issue is being worked on through various resources including EKU's transportation services.
- d. Parents serving as chaperones on field trips must have had confidentiality training before serving as chaperones. Question remains: Can parents ride the bus?

## New Business

1. CATS Scores
  - a. Mrs. Mills reported that faculty are currently reviewing the data, but are not ready to report findings to the SBDM council at this time.
2. Yearbook
  - a. Mr. Rhodus provided an update on the yearbook and when the yearbooks will be delivered. (see attached)
  - b. Parent concern: What needs to be done to ensure that the yearbook is delivered in a timely manner?
3. Items of Interest
  - a. See attached items from Mr. Dantic.

## Other

- Dr. Edwards has been working on organizing the policies. The SBDM will begin to look at the policies to see what revisions are needed.
- Question arose concerning the make-up of the SBDM. Mrs. Mills explained the ratio of administrators to teachers to parents.
- Request from Charles Elliot regarding a timeline for when the by-laws and the discipline code for when these items went to the Dean's office and the lawyer's office. What is their current status? Could a report be provided at the next SBDM meeting?

## Adjourn

Jennifer Green motioned to adjourn at 4:47, Edwards seconded. The motion passed by consensus.