



**Request for Waiver of Fees**

NOTE: This form must be completed annually for each student requesting a waiver.

**Student First and Last Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_

In 2020, Kentucky’s General Assembly passed HB366 that provided that, “The Board of Regents of Eastern Kentucky University shall operate, maintain, and serve as the fiscal agent for a model and practice school which shall be an educational laboratory school under the supervision of thoroughly trained and certified education professionals for the purpose of piloting and testing kindergarten through high school educational pedagogies, practices, programs, assessments, and innovations to further the educational mission of the Commonwealth.”

This legislation further stipulates in part that “the Board of Regents shall adopt model and practice school policies to establish tuition and fees, if any, for student enrollment. The policy shall include that no student who would qualify under federal law for free or reduced-price lunch shall be required to pay fees and no student shall be required to pay additional tuition or fees for exceptional education services.”

In compliance with this legislation that is now referenced in KRS164.380, parents of students who qualify for free and/or reduced based on guidelines established by the federal government may request fee (but not tuition) waivers. This request for waiver of fees should be submitted to Director of Operations and Finances, Laura Dedic, ([Laura.Dedic@eku.edu](mailto:Laura.Dedic@eku.edu)) after being approved for free and/or reduced or along with the federal application for free and/or reduced.

*Neither Model Laboratory School nor Eastern Kentucky University are reimbursed for any fee waivers. Therefore, every waived fee must be funded through the school’s operating budget.*

You may request waivers from any and/or all of the following fees:

- \_\_\_ Textbook/Instructional Materials Fee
- \_\_\_ Technology Fee
- \_\_\_ Asset Preservation Fee
- \_\_\_ Athletic Participation/Uniform Fee
- \_\_\_ Course fees that are required

In addition, students who qualify for free and/or reduced may be eligible for reduced costs on national assessments such as ACT, SAT, or Advanced Placement exams. These reductions are provided by the vendor and adjustments will be made to the account for students who qualify.

Once the federal application has been approved, the student’s account will be adjusted to reflect the fee waivers.

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

**RETURN TO DIRECTOR OF PUPIL PERSONNEL – OFFICE USE ONLY**

- \_\_\_ Request Approved
- \_\_\_ Request Not Approved

\_\_\_\_\_  
Director of Pupil Personnel, Model Laboratory Schools  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_ Adjusted on Student Account By: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_